

Udny Community Fund

Guide to Small Grant Applications

Form A up to £500



Please read the following before completing Small Grant Application Form A.

The Udny Community Fund is operated by Udny Community Trust Company Limited (UCTC).

- ❖ The Udny Community Fund is open to voluntary/not-for-profit organisations and community groups.
- ❖ Udny Community Fund is open to groups not individuals or private businesses.
- ❖ The eligible area for the Fund is Udny (i.e. the Parish or Community Council area of Udny).
- ❖ Capital (for example equipment) and revenue costs (for example venue hire) are eligible for funding.
- ❖ Form A can be used to apply for up to £500.
- ❖ It is recommended that you speak to the Development Officer before completing your application.

All applications **must**:

- ❖ Demonstrate how their project will provide benefit to the community of Udny.
- ❖ Demonstrate how their project meets at least one of the Fund's criteria.
- ❖ Have a bank account for the group or organisation.

The types of activity that can be funded are as follows:

- ✓ Community facilities.
- ✓ Skills and capacity building for members of community organisations.
- ✓ Environmental improvement, protection or conservation.
- ✓ Community events, projects and festivals.
- ✓ Education and learning opportunities for young people.
- ✓ Other activities that support community development.

It is not necessary to be a registered charity to apply. However, any groups/activities that are supported must be capable of meeting the 'Charities Test' as set out by the Office of the Scottish Charity Regulator (OSCR). For more information please see www.oscr.org.uk

Projects that cover Udny as part of a wider area, or include activities that take place elsewhere, can apply but **must** ensure that they can demonstrate how the project or activity provides benefit to the community of Udny. In such cases it is **strongly recommended** that you speak to the Development Officer before completing your application.

Groups are asked to actively encourage their members to join UCTC if they reside in the Udny area. Application forms can be found online at www.udnycommunitytrust.org.uk

Please read the Udny Community Fund Terms and Conditions before submitting your application.

All applications will be acknowledged within 10 working days. We aim to process grant applications as soon as possible. Small grant applications are normally decided in the month they are submitted depending on the dates of our monthly board meetings. If your grant application is time sensitive, please discuss this with our Development Officer before applying.