



## Udny Community Trust Company Ltd

*Helping the Community of Udny to Develop*

Administrative Office The Medan Centre, 14 Oldmeldrum Road, Pitmedden, Ellon, Aberdeenshire, AB41 7AG  
01651 843776 admin@udnycommunitytrust.org.uk

### Membership Application

You are invited to become a member of the Udny Community Trust Company Ltd.

Udny Community Trust Company Ltd (Scottish Charity No: SC043777) will administer funds for the Udny Community Wind Turbine Company Ltd.

Applicants must be over the age of 16. Membership is open to those who are resident or actively involved in the Udny community. All Members have equal rights to become Directors or to take part in the work of the Udny Community Trust Company Ltd. There is no cost attached to membership and your liability in the event of insolvency is limited to £1.

Membership involves helping to elect a Board of Directors, reviewing the work of the Udny Community Trust Company Ltd and attending the Annual General Meeting. Thereafter you can be as active in the work and projects of the Trust Company as you wish.

#### Yes, I want to be a Member.

*I consent to my personal details being kept by the Udny Community Trust Company Ltd and understand that the Udny Community Trust Company Ltd will not pass these onto a third party unless it seeks my specific permission or is required to provide details of membership under the Companies Act 2006. I understand the attached privacy notice.*

Name

Signature

Address

Postcode

Telephone

Email

**Please sign and return to the Administrative Office  
for the attention of the Project Administrator  
admin@udnycommunitytrust.org.uk**

## About Udney Community Trust Company Limited

Udney Community Trust Company Limited takes its responsibility as an organisation working in and for the community of Udney seriously. We aim to work in ways that give our member and the wider community confidence. That includes how we deal with any personal data that we control and process.

### What is personal data?

Personal data is information that could identify a living person. In this case we mean details you fill in on your membership form such as your name, address and email, which, taken together could identify you uniquely.

### What personal data do we collect about you?

When you apply to be a member of Udney Community Trust Company Limited we **must** collect some personal data about you. This is so we can properly record your membership and keep in touch with you. We ask only for as much information as we need to do this: your full name, address and an email address if you have one.

### Why do we have to ask for personal data?

We have a legal obligation:

- to hold a register of members and
- to tell all members about certain events (for example General Meetings)

The laws that apply are the Companies Act (2006) and the Charities and Investment Scotland Act 2005.

We also want to communicate with you because it is in the legitimate interest of the organisation. For example, we might, from time to time, issue a newsletter about projects and activities or ask your opinion through a survey.

### Do we share your personal data?

Udney Community Trust Company Limited won't share your personal data (except as required by the laws mentioned above) and will only hold it and use it for the purposes mentioned above unless we have asked for your permission to use it from another reason. For example, if you were taking part in a project we might collect your information or ask your permission to use your information for another purpose.

### How long will we hold personal data about you?

Your personal data will stay on our Members Register for as long as you are a member and for ten years after your membership ends because this is what the law requires.

### Why are we providing you with this information?

The new General Data Protection Regulations or GDPR mean that from 25<sup>th</sup> May 2018 individuals have new rights about the control and use of their personal data. You can find out more about this from the Information Commissioner's Office website: [www.ico.org.uk](http://www.ico.org.uk)

If you are unhappy about how we deal with your personal data you can complain to us using our normal complaints process and you can complain to the Information Commissioner's Office at any time.