



Udny Community Trust Company Limited

Minutes of Board Only Meeting
Wednesday 24th March 2026 7.30pm,
Conference Room, The Medan Centre

Attendees

Brian McDougall, Marion Jamieson, Matt Kaye and David Murray

Ruth Cluness, UCTC Manager
Fraser Ferguson, Café48 Manager
Teresa Costanza, UCTC Administrator

Apologies in advance

Julian Slater, Sue Hebenton and Hayley Yule

	Heading	Details	Action
1	Previous Minutes Governance	BM welcomed everyone to the March meeting. There were no comments on the minutes from the February Board Meeting, and these were agreed.	
2		a. Declaration of any Conflicts of Interest BM asked if any Director had any conflicts of interest. Nothing was declared.	
3	The Medan Centre	a. Replacement Flat Roof – Appoint contractor & set start date. DM talked through where he was with the project at the time of the meeting. Still no prices from Briggs Amasco or AB Bucan. There is a tender from Eco-Build which would include all joinery work. Eco-build believes they may be able to look into the internal wall insulation, will be giving a quote- but isn't an approved contractor. Will be looking to attend a course and working on approval. Jim Beal's joinery- DM wants to meet with them to give an idea on pricing by cutting hatchets and looking at the host- but they are away until after 6 th April. Still no dates set, as still waiting on tenders from all 3 contractors.	

External wall remedial works. Contractors recommended are all in the central belt area of Scotland. MHI Group received £35,970.35; the other 3 companies haven't received prices back yet.

Eco build sounds positive- as can-do roof and joinery work, can shift the duct and may be able to do the insulation wall work. Whereas other contractors will have to work with other businesses to get certain work completed.

b. Quarry room refurbishment during and after roof work. (Light switches, ceiling speakers etc)

BM wants the lighting and connections re-wired to make the lighting in the Quarry Room more efficient. Also at the same time to fit speakers into the ceiling of the quarry room, giving this a more professional look and feel. Everyone agreed.

BM asked if there was anything else that should be looked at for the Quarry room. FF mentioned that the upholstery of furniture needed looking at.

Solar Panels & BESS

DM has pricing for 2 companies but is still waiting on two others. There isn't a rush for this; there are two options that could work here. Option 1 is 16 KW which would be 36-40 panels. Option 2 would be a battery installed along with the panels. The idea would be that if we have a battery stored, this would be used by UCTC when needed instead of the complicated system of trying to sell back to the power company.

FF asked the time scale of the roof work- DM replied this should be 6 to 8 weeks in total.

MK MJ BM and DM will have a meeting with Eco build to ask questions on the work schedule and get an understanding of what this may look like if Eco build were used.

FF asked if the plan to put the café outside was still a possibility. RC said that a plan to do this in the summer months anyway, for at least the 2 months the works may be happening. FF mentioned that the marquee should be professional and that power, heating and Wi-Fi would need to be sources to make this successful. A thought that UCTC's big marquee may be sufficient, but thoughts on how to furnish this and the security of this when the

café is closed. BM stressed this needs to be properly planned out.

e. Conference Room refurbishment.

This will start on May 4th and shouldn't take too long. Bronnie Room and Quarry Room can be used for other events

4 Finance

a. Operational Finance

MK shared costs over £500. Positive energy bill mentioned again, as being high, the joinery and insulation work for the office came in just over £3000. PUT Mou spend was high, but this was an early claim on the 26/27 budget, which will start in April. The oil invoice was also high, but this is to be expected.

5 Membership

New Members

Brian McGaw- Associated member- but Trust staff to check his interest in membership as he is not an Udney Resident. **TC**

6 Other Business

a. Speculative grant enquiry- Chromebooks for Meldrum Academy. **RC**

RC brought us some enquiries that she has received on possible grants. The board would need more information on how many people from the parish would benefit, and if this is for the teachers' benefit or the pupils. The board was split on the decision on this, is this something the grant money should be used for. It was decided that more information was needed before a proper decision could be made. RC to get more information. **RC**

b. Listening Ear

MJ and RC explained/reminded the board on what the Listening Service does and how it directly affects the community. They will be applying for more funding, so its just so we are aware.

RC brought up a request for funding from Rainbow Rouges for those in the area of Udny. This is a service that is not available to anyone else in the Udny area, so it could be beneficial to help families and individuals. The board again were split and would need more information on this and how it would be helping the parish before a decision is made. RC to check in. **RC**

There was an inquiry on help with flood prevention on Bothwell Terrance. It was decided that this is something Udny Community Trust could not help with as it doesn't fall under our objectives as an organisation. RC to check in if URG can advise or help.

7 Staff Reports

RC shared that the desk assessments have been completed, and new office chairs will be required. Everything else is sufficient and compliant. Electrical remedial work for the ECIR will be taking place on the 30th and 31st March. Grit bins are all passed over by the council. BM will need to work on the word3words to make refilling easier. **BM**

Very good visit from the SRUC college students. All very positive and hopefully should be back with other classes.

There was a discussion on smart meters with Positive Energy. BM mentioned to put a smart meeting with a new supplier- RC agreed, but right now was not a good time to look for a new supplier, so will put this on pause for now. **RC**

Pitmedden News are very happy with the new financial support with the MOU and will be looking at making Pitmedden News available online.

No change to the MOU for Greenacres, as it's just for access.

b) Cafe48

FF mentioned, excited to announce there's a new chef. FF requested that a new laptop be purchased for the café- he asked if this would be purchased by the Trust Company, and everyone was in agreement that this was ok. FF to send through to TC the exact model to purchase. The café was in profit by £6000. There are a couple of new starts in the café to cover those who are leaving or have already left. **TC**

**The next Board Meeting will be held in the
Quarry Room on
Wednesday 29th April 2026, at 7.30 pm**